

Gift Aid Declaration for Pupil Fund Donations

Please return this form to the School's Finance Office to enable us to claim Gift Aid on your donations.

Details of Donor

Title

Forename

Surname

Home address

Postcode

Please select the relevant option:

<input type="checkbox"/>	I wish Westcliff High School for Boys to treat the donations that I make from the date of this declaration until I notify Westcliff High School for Boys otherwise as Gift Aid donations.
<input type="checkbox"/>	I wish Westcliff High School for Boys to treat the enclosed donation of £..... as a Gift Aid donation.

Note: You must pay an amount of Income Tax and/or Capital Gains Tax at least equal to the tax the charity reclaims on your donations in the appropriate tax year (currently 25p for each £1 you give)

Signature

Date

Notes

- You can cancel this declaration at any time by notifying Westcliff High School for Boys.
- If your circumstances change in the future and you no longer pay tax on your income and capital gains equal to the tax that the charity reclaims, you can cancel your declaration.
- If you pay tax at the higher rate you can claim further tax relief in your Self-Assessment Tax Return.
- If you are unsure whether your donations qualify for Gift Aid tax relief, contact the School Bursar.
- Please notify the School if you change your name or address.

Please return this form to the School Bursar, Mrs N Darby (darbyn@whsb.essex.sch.uk)