



WESTCLIFF HIGH SCHOOL FOR BOYS

Year 7 – September 2023



The Pastoral Team

- 👤 Mr Bleakley Senior Master Lower School
- 👤 Mr Baggs Director of Lower School
- 👤 Mr Norman Year 7 Progress Leader

- 👤 7N Mr Wheeler
- 👤 7S Mr Mansfield
- 👤 7E Miss Peel
- 👤 7W Mr Sexton
- 👤 7C Dr Nolan
- 👤 7L Mr Platt



The Learner Profile





Pupil Progress

- 🦁 Continuity in Attendance
- 🦁 Standards: Personal and Academic
- 🦁 Attitudes and Values
- 🦁 Participation
- 🦁 Team players



Guidance

- 🦁 Communication: Conversation
- 🦁 Effort & Ambition / Support & Challenge
- 🦁 Encourage Reading
- 🦁 Support the School: Routines and Discipline
- 🦁 Honesty



WESTCLIFF HIGH SCHOOL FOR BOYS

TRANSITION ARRANGEMENTS



WHO'S WHO



Mr AC Baggs
Director of Lower School



Mr JJ Bleakley
Assistant Head



Mr LD Norman
Year 7 Progress Leader



Mrs J Radford
Lower School Pastoral Tutor

→ YEAR 7 FORM TUTORS



INDUCTION DAY

- We will conduct an Induction Day on 7 July in person.
- They will meet Teachers, Year 12 Form Captains and other members of their Form and have the opportunity to introduce themselves.
- They will be introduced to School facilities.
- They will experience lessons at the School



SMOOTHING THE TRANSITION

Pastoral:

- Weekly Form Period
- Weekly Year Assembly
- Fortnightly Tutorial Period
- Fortnightly Enrichment Period
- Year 12 Form Captains
- Form Tutor
- Lower School Pastoral Office



SMOOTHING THE TRANSITION cont...

Classroom

- Form groupings or part Form groupings for most lessons – pupils get to know their Forms.
- Languages, science & technology all taught in the same groups on the basis of language choices.
- Leniency during the first couple of weeks.
- Teachers understand!



SMOOTHING THE TRANSITION cont...

Outside the Classroom

- Year 7 only playground
- Designated Dining Hall times
- Extra-curricular programme and sport



THE ROLE OF THE FORM CAPTAINS

- One Form Captain per form will be in the Form Room between 8.15am and 8.45am each morning.
- Form Captains attend House competitions involving their tutees.
- Form Captains help to cultivate friendships between members of the Form.
- Form Captains take an active interest in the welfare and extra-curricular participation of pupils and encourage their involvement in the wider life of the School.
- Form Captains supervise and ensure good behaviour in the Form Room.



THE ROLE OF THE FORM CAPTAINS cont...

- Form Captains check that *Student Planners* are signed, and complete a weekly report for the Year 7 Form Tutor.
- Form Captains report any comments in *Student Planners* to the appropriate Form Tutor.
- Form Captains mentor and work with pupils to encourage them to act in a way which exemplifies the best of Westcliff.
- Form Captains act as a role model, providing an example that Lower School pupils can follow.
- Fundamentally, Form Captains are mentors to new Year 7 pupils



YEAR 7 ENRICHMENT DAY

- On Friday 15 September Year 7 pupils will have an Enrichment Day.
- This will include a visit to the Scout Association Activity Centre at Thriftwood in Brentwood.
- Pupils will have the chance to make new friends and get to know each other, and their Form Tutors, better.
- It is exceptionally rare that any pupils does not attend this event.
- Payments need to be returned via ParentPay.



TRANSITION ADVICE

Organisation

- Reviewing timetable and bag packing
- Folders for each subject
- Daily planner checking
- Conduct Card
- Locker use



TRANSITION ADVICE

Study and Homework

- 1 hour 15 minutes per night (3x 25 minute pieces)
- Discuss in detail
- Teaches how to plan approaches to answering questions
- Ensure that your son can explain what he has done



TRANSITION ADVICE

Valuables

- No need to have technology on site
- Use of lockers where necessary



TRANSITION ADVICE

Technology

- No mobile phones switched on on-site between 8.15am and 4.15pm
- Smartphones **strongly discouraged** until Sixth Form
- Limit recreational technology use to a maximum of 1 hour per day
- Only use internet enabled technology in a communal family space
- A functional wristwatch is encouraged (analogue watches are helpful to familiarise pupils with the kinds of clocks used in classrooms, examinations etc.).



TRANSITION ADVICE

Hairstyle

- Hair is to be kept clean, tidy and a natural single colour.
- Extremes of style and length are not acceptable.
- Hair should not be shaved shorter than a 'number 2' (1/4 of an inch).
- The scalp should not be visible – this includes 'skin fades'



TRANSITION ADVICE

Shoes and Socks

- Sometimes shoes are sold or marketed as School shoes but do not meet our expectation.
- Shoes should be **formal**, entirely black leather or leatherette, the entirety of which is able to take polish.
- Shoes should not have fabric patches, large logos or monograms.
- Shoes **cannot be trainers or boots**.
- In short, they would need to be appropriate to wear to a wedding, funeral or job interview.
- Socks should be black or **dark grey, NEVER** white.



TRANSITION ADVICE

In advance of coming please practise:

- Tying and untying a tie
- Tying and untying shoelaces
- Journeys to and from school if travelling by public transport



ON THE FIRST DAY

- Pupils report to the Main Entrance where they will then be directed to gather in the Main Hall where the Director of Lower School and Progress Leader for Year 7 will address them
- Form Captains will be in the Hall before School
- Form Tutors will be on hand in the Hall and will collect the pupils and bring them to Form Rooms
- Form Time is allocated to issue planners, Conduct Cards, Timetables, review Westcliff Diary and other introductory and administrative matters
- Prefects will be on hand to direct Year 7 pupils



ON THE FIRST DAY continued...

- Wear School Uniform
- Bring a School bag for books etc. which will be issued
- Pencil case with the contents described in the Transition Booklet issued this evening
- Bring a packed lunch or ensure that ParentPay is set up with credit.
- DO NOT BRING:
 - PE kit
 - Lab-coats and safety glasses



First Day of Term
Monday 4 September