

WESTCLIFF HIGH SCHOOL FOR BOYS

AN ACADEMY GRAMMAR SCHOOL



THE SCHOOL YEAR 2020-21

INFORMATION FOR PARENTS

*Parents are asked to keep this publication to hand
for ease of reference during the year*

ACADEMIC STAFF – SEPTEMBER 2020

Headmaster	Mr M A Skelly, B.A. (Maynooth), M.A. (Open)
Deputy Headmaster	Mr W S Williams, B.Ed. (Exeter), M.Ed. (Cantab)
Second Deputy Head	Mrs K Mumford, B.Eng. (Ulster)
Senior Master: Academic Studies	Dr A C Machacek, M.Phys., D.Phil. (Oxon)
Senior Master: Curriculum	Mr M W Manning, M.A. (Cantab)
Director of Sixth Form	Mr A McGee, B.Mus. (Cardiff), M.A. (Oxford Brookes)
Director of Middle School	TBC
Director of Lower School	Mr J J Bleakley, B.Sc. (Leeds), M.A. (London)

ART	Miss K Gellard, B.A. (Havering) Mrs C Glassock, B.A. (Surrey Institute)
COMPUTER SCIENCE	Mr R Steel*, B.Sc. (Bath) Dr S Johnson, B.Sc. (C.N.A.A.) (London), Ph.D. (Greenwich)
DESIGN & TECHNOLOGY	Mr C Wright*, B.Sc. (Anglia) Mr A M Moore, B.Ed. (Liverpool) Mrs K Mumford, B.Eng. (Ulster) Miss J Foster*, B.A. (London)
ECONOMICS	Mr P J J Cunneen*, B.A. (Nottingham) Mr A Baggs, M.A., B.Sc. (London) Mrs E Carpenter*, B.A. (Leeds)
ENGLISH	Miss S McGowan*, B.A., M.A. (Keele) Miss C Bailey, B.A. (Exeter) Miss C Ives, B.A. (Open) Mr T Keenan, B.A., M.A. (Open) Mr S Lilley, B.Sc. (Aston) Mrs G Koutas*, B.A. (Southampton)
GEOGRAPHY and GEOLOGY	Dr M Shepherd*, B.A. (Manchester), Ph.D. (Sheffield) Mr R D Barber, B.Sc. (London) - <i>*Breadth Studies</i> Mr P Marlow, M.Sc. (London) Mr L Norman, B.Sc. (Exeter) Mr N H Cooper*, B.Sc. (East Anglia)
HISTORY and POLITICS	Mr B Jeffreys*, M.A. (St Andrew's) Mr S Neagus, B.A. (Sheffield) Mr R C Stevens, M.A. (Oxon & London) - <i>*Politics</i> Miss E Smith, B.A. (Sheffield) Miss R Williams, B.A. (Southampton)
MATHEMATICS	Mr M Dowding*, M.Math. (Surrey) Mrs C Dowding, B.Sc. (Greenwich) Mrs L Hammond, B.Sc. (Manchester) Mr A Lo, B.Sc. (Nottingham) Mr M W Manning, M.A. (Cantab) Mr S Rahman, B.Sc. (Birmingham) Mrs E Wimsett, B.Sc. (Warwick) Mr J Yeo, B.Sc. (Bath) Mrs C Young*, B.Sc. (Open) <i>*Head of Department *Part-time member of staff</i>
STAFF TUTOR	Mrs J H Williams

MODERN FOREIGN LANGUAGES	Ms J McKeown* B.A., M.A. (Cantab) Ms M Niedziela, M.A. (East Anglia) - <i>*German</i> Mr G Rayment, M.A. (Nottingham) - <i>*French</i> Miss R Cocks-Rye, M.A. (Warwick) Ms I Fernandez, B.A. (Oviedo, Spain) Mr G Madrid, B.A. (Alicante, Spain) Mr G S Sampson, M.A. (British Columbia) Mrs J H Williams, M.A. (Cantab), M.Ed (Cantab), M.C.C.T. Mrs T Genthe*, M.A. (Berlin)
MUSIC	Mr T Derrick*, B.Mus. (Birmingham) Mr A McGee, B.Mus. (Cardiff), M.A. (Oxford Brookes) Mr A Wood, B.Mus. (London)
PHYSICAL EDUCATION	Mr T Morrish*, B.A. (Leeds) Mr S Greaves, B.Sc. (Oxford Brookes) Mr J Sexton, B.A. (London) Mr W S Williams, B.Ed. (Exeter), M.Ed. (Cantab) Mr M Atkinson / Mr H Marrant (Sport Coaches)
PSYCHOLOGY	Miss D Wajgensberg*, B.A. (W. Ontario), B.Ed. (Toronto)
RELIGIOUS STUDIES	Ms C Porter*, B.A. (Kent) Mrs K Cook, B.A. (Swansea)
SCIENCE	Dr D Prendergast, B.Sc. (Galway), Ph.D. (Belfast) - <i>*Science & Biology</i> Mr K Dalby, M.Phys. (Salford) - <i>*Physics</i> Mr D J Hill, M.Sc. (London) - <i>*Chemistry</i> Mr G Barnes, B.Sc. (Bristol) Mr J J Bleakley, B.Sc. (Leeds), M.A. (London) Mrs L M Bennet, B.Sc. (Southampton), M.Sc. (London) Ms K Finch, B.Sc. (Kingston) Mr S W Hudson, B.Eng. (C.N.A.A.), M.Sc. (Bristol), C.Eng., MI.Mech.E. Mr K James, B.Sc. (London) Miss E Lo, B.Sc. (London) Dr A C Machacek, M.Phys., D.Phil. (Oxon) Mr S Marriott, B.Sc. (London), M.Sc. (London) Miss B Negus, M.Sc. (Greenwich) Mr H J Tresidder, B.Sc. (Swansea) Mr D Wightman, M.Sc. (East Anglia)
PASTORAL TUTORS	Mrs A Tyson (Lower School), Mrs C Hart (Middle School) and Mrs D Holley (Sixth Form)
SENDCO	Mr A Baggs / Mrs L Bennet (Assistant)
TEACHING ASSISTANTS/COVER	Mrs C Burden (TA Supervisor), Mr H Marrant, Mr M Challis, Mr J Maggs, Mrs M Masterson*, Mrs M Schofield*, Mrs L Smith*, Mr M Atkinson

FORM TUTORS AND PROGRESS LEADERS 2020-21

7N	Mr Yeo	8N	Ms Fernandez	9N	Mr Sexton	10N	Mr James	11N	Ms McKeown
7S	Mr Moore	8S	Ms Niedziela	9S	Miss R Williams	10S	Miss Lo	11S	Mr Wright
7E	Mr Lo	8E	Mr Tresidder	9E	Mr Rahman	10E	Mr Marriott	11E	Mr Keenan
7W	Miss Cocks-Rye	8W	Mr Dalby	9W	Mrs Bennet	10W	Ms Porter	11W	Mr Dowding
7C	Mr Morrish	8C	Mr Madrid	9C	Mrs Wimsett	10C	Mr Cunneen	11C	Dr Shepherd
7L	Mr Barnes	8L	Mr Greaves	9L	Mr Rayment	10L	Mr Lilley	11L	Mrs Koutas/Miss Foster
L6A	Mr Sampson	U6A	Miss Wajgensberg	SENIOR PASTORAL ADVISOR		Mr A M Farrell, B.Sc. (C.N.A.A.)			
L6B	Mrs Hammond	U6B	Miss McGowan	PROGRESS LEADERS		HEADS OF HOUSE			
L6C	Mrs Cook	U6C	Mr Marlow	Year 7	Miss Ives	<i>Osprey</i>	Mr Rayment		
L6D	Mrs Genthe/Miss Smith	U6D	Dr Prendergast	Year 8	Mrs Dowding	<i>Merlin</i>	Mr Sexton		
L6E	Mr Stevens/Mrs Carpenter	U6E	Miss Gellard	Year 9	Miss Bailey	<i>Kestrel</i>	Mr Lilley		
L6F	Ms Finch	U6F	Mr Steel	Year 10	Mr Neagus	<i>Harrier</i>	Mr Yeo		
L6G	Mr Hudson	U6G	Mr Barber	Year 11	Mr Baggs	House Co-ordinator	Mr Barber		
L6H	Mr Hill	U6H	Mr Derrick	Lower Sixth	Mr Wightman				
L6I	Mr Jeffreys	U6I	Dr Johnson	Upper Sixth	Mr Norman				
L6J	Mrs Glassock	U6J	Mrs Young/Mr Wood						

ADMINISTRATIVE STAFF

Director of Resources & Support Services	TBC
School Bursar	Miss C Parkinson, MAAT
Headmaster's Personal Assistant	Mrs C Robinson
Examinations Officer/Cover Manager	Mrs A Economou
Facilities & Premises Officer	Miss E Lewis
Finance Assistant	Mrs G Marrant
Data & Finance Administrator	Ms M Flynn
Receptionists (Morning/Afternoon)	Ms A Mayne/Miss K House
Careers & Work-Related Learning Co-ordinator	Mrs N Weller

SUPPORT STAFF

Reprographics Manager	Mr I Castleton
Librarian/Assistant	Mrs H Murrell, B.A./TBC
ICT Network Manager/Technician	Mr S Irons/Mr D Holdaway
Technology Technician	Mr N Beshoori
Science Technicians	Miss M Gulliver/Mr P Willson/Mrs C Hadley
Sixth Form Catering Manager/Assistant	Mrs C Brown/Mrs R Andrews
Caretakers	Mr G Evans/Mr G Hill/Mr A Wall/Mr G Hammond
Premises Maintenance	Mr G Marlow
Groundsman	Mr S Hacker
Community Development Officers	Mrs J Clarke/Mrs N Weller

BASIC RULES FOR PUPILS

As a pupil at Westcliff, you should:

1. Dress in School uniform and ensure high standards of personal cleanliness, neatness and presentation. Pupils must meet the requirement of the Conduct Card at all times.
2. Conduct yourself sensibly in School, coming to School and going from School.
3. Respect the authority of staff who may reasonably give direction to pupils on matters of work, language, safety and conduct.
4. Respect the property of the School and of others in the School and in particular the equipment, books, materials and facilities the School provides.
5. Act as a responsible member of the School community showing good manners, kindness, common sense and consideration towards others.
6. Never run in the corridors; show courtesy and respect by walking on the left, not pushing others and keeping your voice down.
7. Care for your Form Room, sitting on chairs rather than tables and never eating, drinking, chewing gum or shouting in Form Rooms.
8. Ensure that paper and wrappers are properly disposed of, that other litter is picked up if seen around the building and that bags are deposited tidily on the storage racks provided.
9. Wait (Years 7-10) outside classrooms in an orderly manner for the member of staff to arrive or (Years 11-13) enter, be seated and be ready for the lesson to begin.
10. Fully comply with the organizational and hygiene arrangements in place to manage the risk associated with COVID-19.

Pupils at Westcliff must never:

1. Disobey a reasonable request of a member of staff or speak to staff in an insolent, offensive or abusive manner.
2. Bring into School or take on a School visit or purchase on a School visit a knife, a gun or any other implement which has the potential to cause harm to others.
3. Introduce drugs, tobacco, alcohol or other illegal or age-restricted substances to the School community or promote or sell these things within the community.
4. Behave aggressively, provocatively or offensively towards others either in School, travelling to and from School or online, whether physically, verbally, in writing or by electronic means.
5. Abuse Information Technology either within the School or through communication with members of the School from outside the School.
6. Have mobile phones, iPods, or similar equipment 'live' on School days between 8.00am and 4.15pm.
7. Use mobile phones for calls, information retrieval, texting or photography in School between 8.00am and 4.15pm.
8. Visit the area behind the Theatre and to the south or west of the Sports Hall as these areas are out of bounds to pupils, except when supervised by a member of staff.

NOTES ON SCHOOL UNIFORM, PERSONAL APPEARANCE AND EQUIPMENT

The main items of School Uniform are:

Navy blue blazer with School badge	School V-necked pullover is optional. No other garments are acceptable
Black trousers of conventional material and cut	Black shoes of conventional shape and style. Boots are not acceptable
White shirt with conventional collar	Dark grey or black socks
School House tie	

PE and Games Kit: The following items are required:

From the Uniform Shop:	Navy shorts	Kit bag and boot bag
	PE singlets (with House colour)	Security bag for personal valuables
	Reversible rugby jersey (with House colour)	
	Navy rugby shorts	
	Rugby socks (maroon/gold top)	
Items needed but not available from the Uniform Shop:	Plain white PE socks (i.e. no logo)	Predominantly white training shoes
	Towel / Shin pads / Gum shield	Whites will be required for those selected for cricket teams.
	Rugby/football boots with either moulded studs or BS6366 screw-in rugby studs	

Personal Appearance: School uniform should always be clean and tidy. Shoes should be polished regularly. Hair should be clean, tidy and a natural colour. **Extremes of style and length are not acceptable.** The Headmaster is the final arbiter of what is acceptable.

Practical Lessons: Safety glasses and a laboratory coat (not nylon) must be worn in Science / Design & Technology lessons. Pupils are also asked to provide protective clothing for Art lessons.

Other Equipment: Pupils entering the School are also asked to have available:

- Bible
- English Dictionary
- French/Spanish/German Dictionary
- Calculator capable of manipulating fractions, performing statistical calculations and having scientific functions
- Pencil case with coloured pencils
- Bag suitable for carrying books
- Geometrical drawing instruments, including a protractor, a pair of compasses and 30cm transparent ruler

EXTRA-CURRICULAR ACTIVITIES

The School offers a range of extra-curricular activities for pupils in all Years. Practice schedules for extra-curricular activities are either arranged before School, at lunchtime or after School. The Orchestra (The Sinfonia), other Groups and Ensembles rehearse once a week at times arranged by the Music Department. Concerts and Recitals are a prominent feature of our extra-curricular life. Societies meet either at lunchtime or after School and suggestions for new Societies and activities are always welcome. Field Visits are a regular feature of public examinations work in a number of subjects. The extra-curricular programme is currently under review in order to respond to the strict hygiene and social distancing requirements in operation.

Sport:

Rugby
Football
Athletics
Cricket
Badminton
Basketball
Table Tennis
Tennis
Cross-Country
Swimming
Squash

Music:

Sinfonia
String Orchestra
Big Band
Junior Jazz Band
Concert Band
Theory Club
Choir

Societies:

Chess Club
Technology Club
Wargames Club
Science Society
Debating Society
Film Club
Field Visits
Biology
Chemistry
Geography
Geology
History

Other Activities:

Combined Cadet Force (CCF)
Duke of Edinburgh Award
Annual Ski Trip
Foreign Exchanges
House Competitions
Drama Programme
Public Speaking

Cultural Visits:

To the Royal Festival Hall/Royal Albert Hall
To the National Theatre and other Theatres

Education Events:

Two are held each year to enable worthwhile current issues in Education to be considered

THE SCHOOL FRONT RECEPTION is open from 8.00am until 5.00pm when the School is in session. The School Office is open to pupils between 8.30am and 4.00pm.

SCHOOL UNIFORM, and other essential School items, can be purchased online via the School website or by using the direct link: <https://whsforboys.shoptill-e.com>. Alternatively, the School Uniform Shop is open every Monday during term time from 3.45pm until 4.45pm.

THE GOVERNING BOARD - SEPTEMBER 2020

Headmaster: Mr M A Skelly M.A.

Chairman: Mr J Gershinson

Vice-Chairman: Ms F Colwell

Academy Trust Governors

Ms F Colwell (2021)
Mr M DeGrove (2020)
Mr J Gershinson (2021)
Mr M Solomons (2021)

Local Authority Governor

Cllr D Norman (2022)

Co-opted Governors

Mr C Casey (2022)
Ms E Hamilton (2023)
Dr T Nageh (2024)

Staff Governors

Mrs C Burden (2021)
Mr S Neaguh (2021)

Parent Governors

Mr A Cole (2020)
Mr R Galvin (2020)

Clerk to the Governors: TBC

The year in brackets after the name indicates the year up to which present service will run. Meetings of the Governing Board in the academic year 2020-21 will take place on 22 September 2020, 15 December 2020, 23 March 2021 and 13 July 2021. The Governing Board also has four sub-committees.

PARENTS' ASSOCIATION

Mrs J Clarke is the current Chair of the Association, Mrs H Smith, Vice-Chair, Mrs R Tanseli, Secretary, and Mrs K Merriman, Treasurer. Enquiries about the Parents' Association should be directed to the Committee via email pa@whsb.essex.sch.uk.

SCHOOL YEARS 2020-22

	2020-2021	2021-2022
AUTUMN TERM*:		
Staff Development Day:	Wednesday 2 September 2020	Wednesday 1 September 2021
Term Begins:	Thursday 3 September 2020	Thursday 2 September 2021
Half Term:	26-30 October 2020 inclusive	25-29 October 2021 inclusive
Staff Development Day:	Monday 2 November 2020	Monday 1 November 2021
Term Ends:	Friday 18 December 2020	Friday 17 December 2021
SPRING TERM:		
Staff Development Day:	Monday 4 January 2021	Tuesday 4 January 2022
Term Begins:	Tuesday 5 January 2021	Wednesday 5 January 2022
Half Term:	15-19 February 2021 inclusive	14-18 February 2022 inclusive
Staff Development Day:	Monday 22 February 2021	Monday 21 February 2022
Term Ends:	Friday 26 March 2021	Friday 1 April 2022
SUMMER TERM:		
Staff Development Day:	Monday 12 April 2021	Tuesday 19 April 2022
Term Begins:	Tuesday 13 April 2021	Wednesday 20 April 2022
Public Holiday:	Monday 3 May 2021	Monday 2 May 2022
Half Term:	31 May-4 June 2021 inclusive	30 May-3 June 2022 inclusive
Term Ends:	Wednesday 21 July 2021	Friday 22 July 2022

***Pupils will work from home on Monday 9 November 2020 to facilitate arrangements for the 11+ Tests**

N.B. The School is closed to pupils on Staff Development Days

REPORTS AND PARENTS' MEETINGS 2020-2021

Year	First Report	Second Report	Third Report	Parents' Evening / Beginning of Consultations
7	16 October 2020	25 March 2021	16 July 2021	16 November 2020
8	13 November 2020	12 March 2021	16 July 2021	14 December 2020
9	6 November 2020	5 February 2021	9 July 2021	15 March 2021
10	20 November 2020	12 March 2021	9 July 2021	19 April 2021
11	22 October 2020	22 January 2021	19 March 2021 (Targeted)	8 February 2021
Lower Sixth	2 October 2020	5 February 2021	11 June 2021 (Data only) 2 July 2021	1 March 2021
Upper Sixth	2 October 2020	11 February 2021	25 March 2021 (Targeted)	12 October 2020

N.B. Year 11 Trial Examination Results issued 17 December 2020
Year 9 Options Evening – 4 March 2021